

Tool #5: Payslip

Name of Employer: _____

Address of Employment: _____

Name of Worker: _____

Job Title: _____

Pay period from _____ to _____ .

The regular hours rate: _____ MMK per hour / per day (circle one)

The overtime rate: _____ MMK per hour

The holiday rate: _____ MMK per hour

Day	Start Time	Break	End Time	Regular hours	Overtime hours	Holiday hours	Total
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							
Sunday							
Total due:							

Allowances (specify, if any): _____

Deductions (if any): _____

Grand total: _____

Signature of Employer:

Signature of Worker:

Date:

Date:
